



ପଞ୍ଚାୟତ ସମିତି, ନୁଆଗାଁ, ଜିଲ୍ଲା- ସୁନ୍ଦରଗଡ଼, ଓଡ଼ିଶା

At/ Po- Nuagaon, District- Sundargarh, State- Odisha
PIN- 770035, e-mail: ori-snuagaon@nic.in

Letter No . ୧୦୭୧/Date . ୦୫/୧୦/୨୬

To

District e-Governance Manager (DEGM)
National Information Centre (NIC), Sundaragada

Sub: Request for publication of recruitment advertisement on the District
Official Website.

Sir,

With reference to the subject cited above, I am directed to request you to kindly publish the enclosed recruitment advertisement for the engagement/ recruitment of Chief Executive Officer (CEO) in Nuagaon Producer Company Limited, Nuagaon. The engagement is being made in coordination with the Existing Farmer Producer Organization (FPO), under ORMAS, and the Block Development Officer (BDO), for smooth conduct of field operations and overall management of the project on the official website of District Sundaragada.

The recruitment advertisement contains details regarding the number of vacancy, eligibility criteria, remuneration, terms and conditions, application procedure, important dates, and other relevant information.

You are therefore required to kindly arrange for publication of the said recruitment advertisement on the official website sundaragada.odisha.gov.in at the earliest for wider dissemination and information of eligible candidates. The recruitment advertisement is enclosed herewith for necessary action.

Encl: Recruitment Advertisement- ୦୭/ ୦୫/୧୦/୨୬

Yours Faithfully

Prady 8.10.26
Block Development Officer
Nuagaon

Memo No. **Date.**

Copy submitted to the Chief Development Officer-cum-Executive Officer, Zilla Parishad, Sundaragada/ Dy. CEO (ORMAS) for kind information.

Prady 8.10.26
Block Development Officer
Nuagaon

NUAGAON PRODUCER COMPANY LIMITED, NUAGAON

CIN-U01611OD2023PTC042824

Regd. Office- Nuagaon Producer Company Limited Nuagaon, Sundaragada (770035)

Formed Under "Promotion and Formation of 10k FPOs" promoted by **ORMAS**

Email-Nmpcl2023@gmail.com

Letter. No - 07

Date- 08/10/2026

RECRUITMENT ADVERTISEMENT FOR THE POST OF CEO

INTRODUCTION AND BACKGROUND

NUAGAON MAHILA PRODUCER COMPANY LIMITED (NMPCL), (prompted under the 10k FPO promotion program) invites applications from eligible candidates for contractual engagement in the following post:

Designation	No. of vacancy	Qualification	Max Age	Experience	Salary
Chief Executive Officer (CEO)	01	- Should be either Graduate in Agriculture /Agriculture Marketing /Agri Business Management or BBA or Equivalent - Locally available professional with 10+2 and preferably Diploma in Agriculture/Agriculture Marketing /Agri Business Management or in such other related area may preferred - If any member of SHG or her family members meet the above criteria, they may be considered.	40 years	1 + years of experience working for farmers at the grass root level.	Rs.20,000/- per month Consolidated

. Details of role, responsibilities, qualifications, and other eligibility criteria for each Post and application forms are available on the notice board of Nuagaon block office, all the notice boards of

- GPLF office of OLM & Zilla Parishad Building, Sundargarh. BPM/BLC of the respective block will be responsible for circulating the advertisement in GPLF. Also, it is available on the district website www.sundargarh.nic.in. Interested candidates can download the details
2. Documents in support of identity, qualifications, experience, etc. must be produced in "originals" as and when required.
 3. The selection process will consist of a short listing of candidates based on academic qualifications, experience, telephone interview, and followed by personal interview.
 4. The Educational Qualification should be from approved recognized institutions and only prescribed Post Educational work experience will be counted/taken into consideration.
 5. Only shortlisted candidates will be informed about the further selection process through text message and email. Applicants should ensure that the mobile number and email given in the application form is active.
 5. The FPO reserves the right to cancel/ reject any or all applications or to cancel/ reject or amend any clause laid down in the advertisement.
 7. The last date of receipt of applications for the above post is 15.10.2026 up to 4.00 PM ; The Applications can be submitted through Registered Post to the address or via email in the mail given below. Candidate should note that incomplete applications or applications received after the due date and time are liable to be rejected immediately.

Address-

To The Additional Block Development Officer (ABDO), Nugaon Block Office, Nugaon Block. At: P. O: Nugaon, Dist. Sundargarh Odisha PIN-770035

Email- Nmpcl2023@gmail.com

Candidate shall have a valid personal email (ID) and mobile number which should be kept till the recruitment process is over.

Selection Procedure:

The selection process will consist of shortlisting of candidates on the basis of academic qualifications, and experience & skills, followed by a Computer Test and personal interview.

**RECRUITMENT ADVERTISEMENT FOR THE POST OF CEO FOR NUAGAON
MAHILA PRODUCER COMPANY LIMITED (NMPCL)**

INTRODUCTION & BACKGROUND: -

NUAGAON MAHILA PRODUCER COMPANY LIMITED (NMPCL), was established under the Companies Act 2013, in the year 2023 with the support of ORMAS & District Administration, Sundargarh. The purpose of this Producer Company is to enhance the livelihoods of the rural producers by creating better opportunities. This Producer Company deals with procurement, value addition, and marketing of Vegetables and other products. The idea of this Producer Company is to provide all types of support i.e., forward and backward linkage to the producers through the WSHG/Producer Group and cluster approach.

Designation	CEO
Qualification	• Should be either Graduate in Agriculture /Agriculture Marketing /Agri Business Management or BBA or Equivalent • Locally available professional with 10+2 and preferably Diploma in Agriculture/Agriculture Marketing /Agri Business Management or in such other related area may preferred • If any member of SHG or her family members meet the above criteria, they may be considered.

Experience	1 + years of experience working for farmers at the grass root level.
Salary	Rs.20,000/- per month Consolidated)
Required Position	1(One)
Reporting	Board of Directors of the FPO
1. CEO to administer FPO activities and day-to-day business with the sole objective of making the FPO economically sustainable. 2. Managing the overall operation and resources of FPO on a daily basis. 3. Making major Company decisions with approval from BoD. 4. Acting as the main point of communication between the BoDs and the company operation and being the public face of the company. 5. Launching the new products or services of the company. 6. Finding new business opportunities. 7. Cultivating deeper customer relationship. 8. Overseeing and monitoring company and financial matters. 9. Facilitate the use of digital tools and technology, where necessary to bring efficiency in the operation. 10. Leading the development of the company's short and long-term strategies.	

PLACE OF POSTING:

The place of posting for the CEO will be at the FPO office in the operational Block.

HOW TO APPLY:

The last date of receipt of applications for the above post(s) is 15.10.2026 up to 4.00 PM; The Applications can be submitted through Registered Post to the address given below or via email, in the mentioned email address. Candidates should note that incomplete applications or applications received after the due date and time are liable to be rejected summarily.

Address:

To The Additional Block Development Officer (ABDO), Nugaon Block Office, Nugaon Block. At: P. O: Nugaon, Dist. Sundargarh Odisha PIN-770035

Email- Nmpcl2023@gmail.com

- Self-attested Hard copy of Documents in support of Identity, Qualifications, Experiences, age proof certificate, caste certificate, etc. to be sent with the application form through Registered Post to the address given above.
- Candidates shall have a valid personal email (ID) and mobile number which should be kept till the recruitment process is over.
- Details of role, responsibilities, qualifications, and other eligibility criteria for each Post and application forms are available on the notice board of Zilla Parishad Office, Sundargarh. Also, it is available on the district website ori-dsundargarh@nic.in Interested candidates can download the details.
- Documents in support of identity, qualifications, experience, etc. must be produced in 'originals' as and when required.
- The selection process will consist of shortlisting of candidates based on academic qualifications, experience, telephone interview, and Written Ability Test followed by a personal interview.
- The Educational Qualification should be from approved recognized institutions and only prescribed Post Educational work experience will be counted/taken into consideration.
- Only shortlisted candidates will be informed about further selection processes through text messages and email. Applicants should ensure that the mobile number and email ID given in the application form are active.

- The PC reserves the right to cancel/reject any or all applications or to cancel/reject or amend any clause laid down in the advertisement.

Selection Procedure:

The selection process will consist of shortlisting of candidates on the basis of academic qualifications, and experience & skills, followed by a Computer Test and personal interview. The MD & BoDs of the Company reserves the right to cancel the Advertisement/Selection process of the desirable candidate if She/He will not come into the selection process.

Suyanti Kercketta
MD
Managing Director, NMPCU/
Chairperson, NMPCU
NUAGAON MAHILA PRODUCER
COMPANY LIMITED

Copy to: ABDO, Nuagaon Block, Sundergada for information and requested to Display the Advertisement to every GP Notice board.

Suyanti Kercketta
Managing Director, NMPCU/
Chairperson, NMPCU
NUAGAON MAHILA PRODUCER
COMPANY LIMITED

Copy to: BPM, Nuagaon Block, Sundergada for information and requested to Display the Advertisement to every GPLF Notice board.

Suyanti Kercketta
Managing Director, NMPCU/
Chairperson, NMPCU
NUAGAON MAHILA PRODUCER
COMPANY LIMITED

Copy forward to DeGM/NIC, Sundergada for information & necessary action.

Suyanti Kercketta
Managing Director, NMPCU/
Chairperson, NMPCU
NUAGAON MAHILA PRODUCER
COMPANY LIMITED

BIODATA

1. Personal Details Photo

Title	(FIRST NAME)	(SURNAME)
NAME OF THE POST APPLIED FOR : (ACCOUNTANT/CEO)		
Address		
Present	Permanent (Not necessary, if the Present Address and the Perm. Address are the same)	
Mobile Number:		
Alternate Contact Number (If available):		
Email Address:		
Date of Birth: (DD/MM/YYYY):		
Category (ST/SC/SEBC/General):		

2. Educational Qualification (10th Standard onwards)

Qualification	Institution	Board/University	Year of Compl	Division	Percentage of Marks

- Where only division or grade is awarded, the candidate is required to convert it in terms of percentage (documentary proof in support of the conversion of Grade into %marks should be attached)
- Self-attested Xerox copies of all mark sheets of all examinations shall be submitted at the time of verification.

- If conversion in percentage and your total marks are not given, the point in the respective qualification may not be taken into consideration.

3. Other training/qualifications including relevant short training courses:

Course	Duration	Institution	Details

4. Employment/Experience Details:

Name and Address of the Employer	Designation	Duration		Experiences mo	Brief description of Duties
		From	To		

N.B. Experience certificate shall be obtained from the employer & self-attested Xerox copy of the same shall be submitted at the time of verification.

5. Language Proficiency: (Please tick in the appropriate box)

Language	Speak	Read	Write
English			
Hindi			
Odia			
AnyOther (Please Specify)			

Declaration:

I do hereby declare that all statements/information made in the application form are true, complete, and correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect at any point in time, my candidature/ engagement will be canceled/ terminated without any further notice.

Date:

Place:

Signature of the Applicant

*Canvassing for employment in any manner will be liable for disqualification.

NUAGAON PRODUCER COMPANY LIMITED, NUAGAON

CIN-U01611OD2023PTC042824

Regd. Office- Nuagaon Producer Company Limited Nuagaon, Sundaragada (770035)

Formed Under **"Promotion and Formation of 10k FPOs"** promoted by **ORMAS**

Email-Nmpcl2023@gmail.com

RECRUITMENT ADVERTISEMENT

"Orchard to Market" — Mango Value Addition Project, Nuagaon

Applications are invited from eligible, motivated and result-oriented candidates for engagement of need-based manpower on a purely contractual/honorarium basis for the project "Orchard to Market – Mango Value Addition Project", Nuagaon, being implemented under the NITI Aayog Aspirational Block Programme. The engagement is being made in coordination with the existing Farmer Producer Organisation (FPO), Nuagaon under ORMAS, and the Block Development Officer (BDO), Nuagaon, for smooth conduct of field operations and overall management of the project. The selected candidate shall be responsible for end-to-end coordination of the mango value-addition value chain – from orchard-level production support to processing, branding and market linkage – and shall function under the overall supervision and guidance of the BDO, Nuagaon and FPO, Nuagaon.

1. Post Details

Post	Essential Qualification	No. of Post(s)
Programme Executive	Agri-MBA / MBA	01 (One)

2. Remuneration

Component	Amount
Consolidated Remuneration	Rs. 20,000/- per month
TA/DA	Rs. 5,000/- per month
Duration of Engagement	12 (Twelve) months, extendable subject to project performance and availability of funds

3. Eligibility Criteria

- Educational Qualification: MBA in Agri-Business Management (Agri-MBA) from a recognised University/Institute. Candidates holding a regular MBA with specialisation/experience in agri-business, rural management, food processing or agri-marketing may also apply.
- Age Limit: 21 to 40 years as on the last date of application.
- Experience: Prior experience in FPO/agri-value chain management, horticulture-based livelihood projects, food processing/agri-business, or rural development projects shall be preferred, though freshers with strong academic record may also be considered.
- Skills Required: Good communication skills in Odia and English; working knowledge of MS Office/MIS reporting; willingness to travel extensively within Nuagaon Block and stay/work from the project area; two-wheeler driving licence preferred.
- Candidates should be willing to work on a purely contractual/honorarium basis with no claim to regular employment, as detailed in Clause 4 below.

4. Nature of Engagement

The engagement shall be purely contractual/honorarium-based, through FPO, Nuagaon, for a period of 12 (twelve) months. The engagement does not confer any right or claim for regularisation or absorption in FPO, Nuagaon, ORMAS, the Block Administration, or the Government at any point in time. The engagement may be extended beyond the initial period, subject to satisfactory performance and availability of project funds, or may be terminated earlier without assigning any reason, at the discretion of the competent authority.

5. Key Roles & Responsibilities

- Overall coordination and day-to-day management of field operations under the Mango Value Addition Project at Nuagaon.
- Act as the single point of contact between FPO, Nuagaon, ORMAS, the Block Development Officer, Nuagaon, and other line departments/stakeholders for smooth and time-bound implementation of project activities.
- Support in mobilisation, motivation and organisation of mango growers/producers into cluster/producer groups, and strengthen their linkage with FPO, Nuagaon.
- Facilitate capacity-building trainings and exposure visits for farmers on good orchard management, post-harvest handling, and value addition (pulp, pickle, jam, dried mango, etc.).
- Coordinate procurement of raw mango/produce from farmers and oversee processing operations at the value-addition unit, ensuring quality and hygiene standards.
- Develop and execute market linkage, branding and promotional strategies for value-added mango products, including tie-ups with buyers, retailers, and e-commerce/online platforms.
- Maintain proper records of production, procurement, processing, sales and finances; prepare and submit periodic physical and financial progress reports/MIS to FPO, Nuagaon, ORMAS and BDO, Nuagaon.
- Assist in preparation of business/marketing plans, budgets, and utilisation certificates related to the project.
- Support monitoring and evaluation of the project and provide inputs for course-correction, as required.
- Perform any other project-related task assigned by FPO, Nuagaon / ORMAS / Block Administration from time to time.

6. Application Period

Commencement of Application	09.10.2026 (Friday)
Last Date of Submission	20.10.2026 (Tuesday) up to 5.00 PM

Applications shall be received strictly between 09.10.2026 and 20.10.2026 up to 5.00 PM. Applications received before the commencement date or after the closing date/time indicated above shall not be entertained under any circumstances, and no request for extension of the last date shall be considered.

7. How to Apply / Mode of Submission

Interested and eligible candidates fulfilling the above criteria shall submit their application, in the prescribed Bio-data format enclosed at the end of this advertisement, duly filled in, signed, and accompanied by the following documents:

- Duly filled-in and signed Biodata/Application form (as per format given below).
- Self-attested copies of educational qualification certificates and mark sheets (10th/12th onwards, including MBA/Agri-MBA certificate and mark sheets).
- Self-attested copies of experience certificate(s), if any.
- Self-attested copy of Date of Birth proof (10th Certificate/Admit Card).
- One recent passport-size photograph, affixed on the Bio-data form.
- Self-attested copy of Aadhaar Card and any other identity proof.

The complete application, superscribed on the envelope as "Application for the post of Dedicated Programme Executive – Orchard to Market Project, Nuagaon", shall be submitted to the following official address, only through Speed Post /

Registered Post, through District NIC or through e-mail. Applications submitted by hand, by ordinary post, by courier, or through any mode other than Speed Post/Registered Post or e-mail shall not be accepted:

The Block Development Officer (BDO)
Office of the Block Development Officer, Nuagaon
Nuagaon Block, District – Sundaragada, Odisha – 770035
E-mail: ori-snuagaon@nic.in |

In case of applications sent by e-mail, the candidate must send scanned copies of the duly filled and signed Bio-data form along with all supporting documents as a single PDF file, and shall also be required to produce the original documents at the time of interview/verification, if shortlisted.

Applications submitted after the due date and time (20.10.2026, 5.00 PM), whether by post, Speed Post, Registered Post, or e-mail, based on date/time of receipt at the office of the BDO, Nuagaon, shall not be entertained under any circumstances, and no such application shall be considered for further processing. Incomplete applications, or applications not accompanied by the required self-attested documents, shall also not be entertained. The Office of the BDO, Nuagaon shall not be responsible for any postal delay or non-delivery of application.

8. Selection Process

All applications received within the stipulated period shall be scrutinised by a Selection Committee constituted for the purpose, comprising representatives of the BDO, Nuagaon, FPO, Nuagaon and ORMAS. Shortlisted candidates, based on eligibility and merit, shall be intimated the date, time and venue of interview/selection through phone/e-mail. No separate call letter shall be issued by post. The decision of the Selection Committee shall be final and binding.

Note: The BDO, Nuagaon and FPO, Nuagaon reserve the right to accept or reject any application without assigning any reason, to increase/decrease the number of posts, to postpone/cancel the recruitment process at any stage without prior notice, and their decision in this regard shall be final.

Suganti Kereketta
MD
PRAMUKA PRODUCER
NUAGAON FPO LIMITED
Chairperson,
FPO, Nuagaon

ANNEXURE
BIO-DATA / APPLICATION FORM

Post Applied For: Dedicated Programme Executive (Agri-MBA/MBA)
"Orchard to Market" – Mango Value Addition Project, Nuagaon

1. Name of the Applicant (in Block Letters): 2. Father's / Husband's Name: 3. Date of Birth (DD/MM/YYYY): Age as on 01.10.2026: 4. Gender: Male ☐ Female ☐ Other ☐ 5. Category: General ☐ SEBC ☐ SC ☐ ST ☐ Others ☐	<i>Affix recent passport-size photograph</i>
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6. Present Postal Address (for correspondence):

7. Permanent Address:

8. Contact Number:

9. E-mail ID:

10. Aadhaar Number:

11. Educational Qualification:

Examination	Board/University	Year of Passing	% / CGPA	Subject/Specialisation
10th / Matric				
+2 / Intermediate				
Graduation				
MBA / Agri-MBA (PG)				

12. Work Experience (if any):

Organisation	Designation	Duration (From – To)	Nature of Work

13. Additional Skills / Certifications (Computer, MIS, Driving Licence, etc.):

14. List of Documents Enclosed (self-attested):

- ☐ Educational Certificates & Mark Sheets
- ☐ Experience Certificate(s), if any
- ☐ Date of Birth Proof
- ☐ Caste Certificate (if applicable)
- ☐ Residence Certificate
- ☐ Aadhaar Card
- ☐ Passport-size Photograph (affixed above)

DECLARATION: I hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any stage, my candidature/engagement is liable to be cancelled/terminated without any notice, and I shall not be entitled to claim any right, compensation, or regularisation in this regard.

Place: _____

Date: _____

Signature of the Applicant