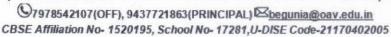


#### ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ODISHA ADARSHA VIDYALAYA

AT/PO: BEGUNIA, DIST: KHORDHA, ODISHA, PIN: 752062 (UNDER SCHOOL & MASS EDUCATION DEPT. GOVT. OF ODISHA)





Letter No. - 428 /OAV/BEG/2025

Date: 22/08/2025

#### **ADVERTISEMENT**

Applications are invited from deserving candidates for different supporting staffs for Girls' Hostel at Odisha Adarsha Vidyalaya, Begunia, Khordha as the vacancies mentioned below in the table.

SI No	Name of the Post	Qualification	Age	Remuneration	Vacancy Position for Girls' Hostel
1	Warden	B.A/B.Sc.	30-60 Yrs	Rs. 21,175/-	01
2	Chowkidar-cum-Sweeper	HSC	21-32 Yrs	Rs. 7500/-	01
3	Head Cook		30-40 Yrs	Rs. 9000/-	01
4	Assistant Cook		21-32 Yrs	Rs. 6750/-	02

Application and other details can be downloaded from the district website (<a href="www.khordha.odisha.gov.in">www.khordha.odisha.gov.in</a>). Interested candidates fulfilling the eligibility criteria may apply by registered Post only (DON'T SUBMIT THE APPLICATION FORMS ON HAND IN THE VIDYALAYA OFFICE OR BY MAIL) to Odisha Adarsha Vidyalaya Begunia, AT/PO/PS- Begunia, Dist.- Khordha, Pin-752062 by date: 10.9.2025. The incomplete application forms received after due date shall be summarily rejected. The authority will not be responsible for any postal delay. Further the authorities reserve the right to cancel any or all the application without any reason thereof.

By Oder of Collector-cum-Chairman OAVs

Principal 2-2/08/2025 Odisha Adarsha Vidyalaya

Begunia, Khordha

Principal

OAV, Begunia, Khordha

### GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF FOR GIRLS' HOSTEL AT ODISHA ADARSHA VIDYALAYA BEGUNIA, KHORDHA

The candidates are advised to go through the eligibility criteria for the following support staff in the Hostels of the Odisha Adarsha Vidyalaya Begunia, Khordha and they may go for offline application after being satisfied that he/she is eligible for the posts as per stipulated eligibility criteria.

SI	Name of the Support	Number of Support		
No	Staff	Staff for Girls' Hostel		
1	Warden	01		
2	Chowkidar-cum-Sweeper	01		
3	Head Cook	01		
4	Assistant Cook	02		
Tota	al	05		

#### 1. Warden:

- (a) Female
- (b) Qualification: B.A/B.Sc. from any recognized University.
- (c) She has to stay in the hostel 24X7
- (d) Age: 30-60 Years as on the date of advertisement.
- (e) Experience: At least 02 years in hostel management.
- (f) Remuneration: Rs. 21,175/- per month (including EPF share of employee & Employer)
  - The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of the respective district.
  - ii. If any in-service teacher of OAV is willing to discharge the duties of a warden in addition to his/her duties, He/she may be paid monthly remuneration of Rs. 3000/- in addition to his/her salary. But He/she must have to stay in the hostel even during the night hours and have to take all responsibilities.

iii. Retired teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

#### 2. Chowkidar-cum-Sweeper:

- (a) Male
- (b) Remuneration: Rs.7500/-per month (including EPF share of employee & Employer)
  - (c) Age: 21 to 32 years as on the date of advertisement
  - (d) Qualification: He must have passed HSC Examination

#### 3. Head Cook:

- (a) Female..
- (b) She has to stay in the hostel 24X7
- (c) Remuneration: Rs. 9,000/- per month (including EPF share of employee & Employer)
  - (d) Age: 30 to 40 years as on the date of advertisement.
  - (e) If somebody is trained in cookery, she will be given preference & due weightage.
  - (f) Cook herself be perfectly hygienic in her dresses, cooking habits etc.
- (g) The committee staff conduct physical cooking of some items & evaluate the deliciousness/consumption of time preparation if the dishes/ hygienic condition of cooking & select the best.
  - (h) The cook must be well conversant to use LPG.

#### 4. Assistant Cook:

- (a) Female.
- (b) She has to stay in the hostel 24X7.
- (c) Remuneration: Rs. 6,750/- per month (including EPF share of employee & Employer)
  - (d) Age: 21 to 32 years as on the date of advertisement.
  - (e) Maximum 02 number of Assistant Cooks can be engaged in one Hostel.

(f) Having experience in cooking and other characteristics as specified a bove in 3.

#### **Duration of the engagement:**

On expiry of a year period of engagement, fresh engagement shall be made with a gap at least one working day basing on the satisfactory performance of the employee.

#### **Process of Engagement:**

- (a) Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the post stated above.
  - (b) Qualification for the different post may be taken from the above list.

# APPLICATION FOR THE POST OF WARDEN / HEAD COOK / ASST. COOK / CHOWIKDAR-CUM-SWEEPER IN GIRLS' HOSTEL OF ODISHA ADARSHA VIDYALAYA BEGUNIA, KHORDHA

### Fill the application form in block letter. Apply for Girls' Hostel

1. Post Applied for

2	Name of the Applicant			Fix a passport size
	Name of the Applicant	•		photographs
3.	Father's /husband Name	:		
4.	Permanent Address:			
	House/Plot No	:		
	Name of the Village	:		
	Name of the G.P	:		
	Name of the Block	:		
	Name of the Police Station	:		
	Name of the Dist.	:		
	Pin Code	:		
5.	Present Address	:		
	House/Plot No	:		
	Name of the Village	:		
	Name of the G.P	:		
	Name of the Block	:		
	Name of the Police Station	:		
	Name of the Dist.	:		
	Pin Code	:		
6.	Date of Birth	:	DD/MM/YYY	
	In Words			
	Age as on the date of Adver	tiseme	ent: Years	Months
	Days			
7.	Aadhar Card No	:		
8.	Category applied under	:	UR/SEBC/SC/ST	
9.	Gender	:		
10	. Education Qualification	:		

Sl	Exam	Board/University	Year of	Full	Marks	Percentage
No	Passed		Passing	Marks	Obtained	

11. Contact No :

12. E-mail Id :

(Attach authentic document)

- 13. Copy of certificate to be enclosed (Self-Attested) (Please tick the certificate which is enclosed)
  - i. HSC Certificate & Mark Sheet
  - ii. +2 Certificate & Mark Sheet
  - iii. Caste Certificate
  - iv. Aadhar Card
  - v. Residence Certificate
  - vi. Certificate of Experience in Hostel Management
  - vii. Self-Attested passport size photographs

#### **DECLARATION:**

- 1. I do hereby declare that I have gone through the advertisement properly and I am eligible for the post. I am fully aware of the terms and conditions of recruitment and agree to abide them.
- 2. The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me found to be false then my candidature may canceled/ rejected without assigning and reason thereof.

Date:	
Place:	
	Full Signature of the Applicant

# GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF FOR BOTH BOYS' AND GIRLS' HOSTEL AT ODISHA ADARSHA VIDYALAYA SANDHAPUR, JATNI, KHORDHA

The candidates are advised to go through the eligibility criteria for the following support staff in the Hostels of the Odisha Adarsha Vidyalaya Sandhapur, Jatni, Khordha and they may go for offline application (application form is at annexure-1) after being satisfied that he/she is eligible for the posts as per stipulated eligibility criteria and incomplete application form in any aspect shall be summarily rejected.

SI No	Name of the Support Staff	Number of Support Staff				
	o u cama anua a gooduur k	Boys' Hostel	Girls' Hostel	Total		
الما يعتب	Warden	-01	01	02		
2	Chowkidar-cum-Sweeper	01	012012	02		
3	Head Cook	nicor insp <b>01</b> /mop flow	ad test,01 are all	02		
4	Assistant Cook	02	02	04		
	Total	05	05	10		

#### 1. Warden:

- (a) Male for Boys' hostel and Female for Girls' hostel.
- (b) Qualification: B.A/B.Sc. from any recognized University.
- (c) He/She has to stay in the hostel 24X7.
- (d) Age: 30-60 Years as on the date of advertisement.
- (e) Experience: At least 02 years in hostel management.
- (f) Remuneration: Rs. 21,175/- per month (including EPF share of employee & Employer)

Duration of the encountment

- i. The preference shall be given to the local candidate preferably from the block area.

  If not available, then from the other adjacent block of the respective district.
- ii. If any in-service teacher of OAV is willing to discharge the duties of a warden in addition to his/her duties, He/she may be paid monthly remuneration of Rs. 3000/- in addition to his/her salary. But He/she must have to stay in the hostel even during the night hours and have to take all responsibilities.
- Retired teachers, if willing and physically & mentally sound within the age limit of

### 2. Chowkidar-cum-Sweeper: Jay evode sai mott nexist ed vant taba inerefill erizat nullspitilsuit (d)

- (a) Male
- (b) Remuneration: Rs.7500/-per month (including EPF share of employee & Employer)
- (c) Age: 21 to 32 years as on the date of advertisement
- (d) Qualification: He must have passed HSC Examination

#### J. Head Cook:

- (a) Male for Boys' hostel and Female for Girls' hostel.
- (b) He/She has to stay in the hostel 24X7 and on all besides are sets bibnes and (c) Remuneration: Rs. 9,000/- per month (including EPF share of employee & Employer)

  - (d) Age: 30 to 40 years as on the date of advertisement. (iqus) nonscitique entitio not on (e) If somebody is trained in cookery, he/she will be given preference & due sepect shall be a manacity rejected weightage.
  - (f) Cook himself/herself be perfectly hygienic in his/her dresses, cooking habits etc.
  - (g) The committee staff conduct physical cooking of some items & evaluate the deliciousness/consumption of time preparation if the dishes/ hygienic condition of cooking inowitidal cum-Skeeper & select the best.

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(h) The cook must be well conversant to use LPG.

#### 4. Assistant Cook:

- (a) Male for Boys' hostel and Female for Girls' hostel. (a) Male for Soys independently emale
- (b) He/She has to stay in the hostel 24X7.
- (c) Remuneration: Rs. 6,750/- per month (including EPF share of employee & Employer)
- (d) Age: 21 to 32 years as on the date of advertisement.
- (e) Maximum 02 number of Assistant Cooks can be engaged in one Hostel.
- (f) Having experience in cooking and other characteristics as specified above in 3. Remuneration: Rt. 21, 173A per month (including EP), share of employers & Employer)

#### **Duration of the engagement:**

On expiry of a year period of engagement, fresh engagement shall be made with a gap at least one working day basing on the satisfactory performance of the employee. if any in-service teacher of OAV is willing to discharge the during of a written at

#### Process of Engagement: of over trum adalest the visits remain of noilibbs ni

- (a) Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the post stated above. 2. Chowkelar-cum-3was
  - (b) Qualification for the different post may be taken from the above list.

(b) Remunaration. Pa 7 X10-por march (notwing EP) state of employee & Employer

addition to his/her duries, He/sho may be bald moothly tenunors on of his



## ଓଡିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ଷଣ୍ଠପୁର, ଜଟଣୀ, ଖୋର୍ଦ୍ଧ। ODISHA ADARSHA VIDYALAYA, SANDHAPUR



At-Sandhapur, P.O- Jatni, Block- Jatni, Dist.- Khordha-752050 Contact No. 9438914299, 8249309237 Email- jatni@oav.edu.in

#### **ADVERTISEMENT**

Applications are invited from deserving candidates for different supporting staff for both Boys' & Girls' Hostel at Odisha Adarsha Vidyalaya, Sandhapur, Jatni, Khordha as per the vacancies mentioned below in the table.

SI	Name of the Post	Qualification	Age	Remuneration	Vacancy Position		
No					Boys' Hostel	Girls' Hostel	Total
1	Warden ,	B.A/B.Sc.	30-60 Yrs	Rs. 21,175/-	01	01	02
2	Chowkidar-cum- Sweeper	HSC	21-32 Yrs	Rs. 7500/-	01	01	02
3	Head Cook		30-40 Yrs	Rs. 9000/-	01	01	02
4	Assistant Cook		21-32 Yrs	Rs. 6750/-	02	02	04

Application and other details can be downloaded from the district website (<a href="www.khordha.odisha.gov.in">www.khordha.odisha.gov.in</a>). Interested candidates fulfilling the eligibility criteria may apply by registered / Speed Post only (DON'T SUBMIT THE APPLICATION FORMS ON HAND IN THE VIDYALAYA OFFICE OR BY MAIL) to Odisha Adarsha Vidyalaya Sandhapur, At- Sandhapur, P.O- Jatni, Dist.-Khordha, Pin-752050 by date: 10.9.2025. The application forms received after due date shall be summarily rejected. The authority will not be responsible for any postal delay. Further the authorities reserve the right to cancel any or all the application without any reason thereof.

By Oder of Collector-cum-Chairman

Odisha Adarsha Vidyalaya Sandhapur, Jatni, Khordha

# APPLICATION FOR THE POST OF WARDEN / HEAD COOK / ASST. COOK / CHOWIKDAR-CUM-SWEEPER IN BOTH BOYS' AND GIRLS' HOSTEL OF ODISHA ADARSHA VIDYALAYA SANDHAPU, JATNI, KHORDHA

ODISHA ADARSHA VIDYA	<u>IN BOTH BOYS' AND</u> LAYA SANDHAPU. J	O GIRLS' HOSTEL OF ATNL KHORDHA
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1. Post Applied for:		To be a second
2. Name of the Applicant:		Fix a passport size
3. Father's /husband Name:		photographs
4. Permanent Address:		
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Name of the Dist.:		in Cases Certific
Pin Code:		Asonar Card
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7. Aadhar Card No:	ed softwar assigning and re-	canceled/ mjecro
8. Category applied under: UR/SEBC	/SC/ST	Ontes
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9. Gender		
10. Religion to enursagiz fluit		

11. Nationality

#### 12. Education Qualification: HIVER AND TAOS BHT ROS MORTADIJASA

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14. E-mail Id:

(Attach authentic document)

- 15. Copy of certificate to be enclosed (Self-Attested) (Please tick the certificate which is enclosed)
  - i. HSC Certificate & Mark Sheet
  - ii. +2 Certificate & Mark Sheet
  - iii. Caste Certificate
  - iv. Aadhar Card
  - v. Residence Certificate
  - vi. Certificate of Experience in Hostel Management
  - vii. Self-Attested passport size photographs

#### **DECLARATION:**

PURI

- 1. I do hereby declare that I have gone through the advertisement properly and I am eligible for the post. I am fully aware of the terms and conditions of recruitment and agree to abide them.
- 2. The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me found to be false them my candidate may canceled/rejected without assigning and reason thereof.

Date:		LS/3S/3HBS/	ry applied under till	Categ
Place:				

Full Signature of the Applicant

House/Plot No.

Name of the Village

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House/Plot Nor

Name of the Village

Vame of the Police Station:



#### OFFICE OF THE PRINCIPAL, ODISHA ADARSHA VIDYALAYA

AT/PO-Pichukuli, Block- Bolagarh, District-Khordha, Odisha, Pin-752064 UDISE-21170621175, School Code: 17499, Affiliation No: 1520398 Email: bolagarh@oav.edu.in, Phone No-7008514770



Letter No. 204 //

Date: 25.08-2021 //

To,

The District e-Governance Manager, Khordha

E-Mail- degm.khordha@odisha.gov.in

Contact No.-8260958670

Sub: Request for publication of advertisement for the post of different support staff of Girls' hostels of OAV Pichukuli, Bolagarh, Khordha in District Web Portal of Khordha for wider circulation.

Sir,

In inviting a reference to the subject cited above, I would request you to publish the advertisement for the post of different support staff for Girls' hostels of OAV Pichukuli, Bolagarh, Khordha in District web portal of Khordha for wider circulation. The details are annexed.

Encloser: As above

OAV Pichukuli Bolagarh, Khordha

Yours Sincerely

// Date. 28.08.25 Memo No. 205

Copy Submitted to the Block Education Officer, Bolagarh for information and necessary action

with a request to publish the same in the notice board for wider circulation.

**OAV Pichukuli** Bolagarh, Khordha

Memo No. 206 // Date. 25, 8, 25

Copy Submitted to the District Education Officer, Khordha for information and necessary action with a request to publish the same in the notice board for wider circulation.

Principal SY, 8,25 **OAV Pichukuli** Bolagarh, Khordha

Memo No. 267 // Date. 28.8,21/

Copy Submitted to the Collector-cum-Chairperson, OAVs, Khordha for kind information-Principal 4/n

OAV Pichukuli

Bolagarh, Khordha

Memo No. 268 // Date. 25', 8, 28'

No. 268 // Date. //
Copy Submitted to the Collector-cum-Chairperson, OAVs, Khordha for kind information.

Principal

OAV Bishukuli

**OAV Pichukuli** Bolagarh, Khordha



### ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ , ପିଚୁକୁଳି , ବୋଲଗଡ଼ , ଖୋର୍ଦ୍ଧା

#### OFFICE OF THE PRINCIPAL, ODISHA ADARSHA VIDYALAYA

AT/PO-Pichukuli, Block- Bolagarh, District-Khordha, Odisha, Pin-752064 UDISE-21170621175, School Code:17499,Affiliation No:1520398

Email: bolagarh@oav.edu.in, Phone No-7008514770

52064 98

Letter No 199 11

Date: 25.08.25 //

#### **ADVERTISEMENT**

Applications are invited from deserving candidates for different supporting staffs for Girls' Hostel at Odisha Adarsha Vidyalaya, Pichukuli, Bolagarh, Khordha as the vacancies mentioned below in the table.

Sl No.	Name Of the Post	Qualification	Age	Remuneration	Vacancy Position for Girls' hostel
1	Warden	B.A/B.Sc.	30-60 Yrs	Rs. 21,175/-	01
2	Chowkidar-cum-Sweeper	HSC	21-32 Yrs	Rs. 7500/-	01
3	Head Cook		30-40 Yrs	Rs. 9000/-	01
4	Assistant Cook		21-32 Yrs	Rs. 6750/-	// <b>02</b>

Application and other details can be downloaded from the district website (www.khordha.odisha.gov.in). Interested candidates fulfilling the eligibility criteria may apply by registered Post only (DON'T SUBMIT THE APPLICATION FORMS ON HAND IN THE VIDYALAYA OFFICE OR BY MAIL) to Odisha Adarsha Vidyalaya Pichukuli, Bolagarh, Khordha, AT/Po-Pichukuli, PS- Begunia, Dist. Khordha, Pin-752064 by date: 12.9.2025. The incomplete application forms received after due date shall be summarily rejected. The authority will not be responsible for any postal delay. Further the authorities reserve the right to cancel any or all the application without any reason thereof.

By Oder of Collector-cum-Chairman OAVs

OAV,Pichukuli Bolagarh, Khordha

# GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF FOR THE GIRLS' HOSTEL AT ODISHA ADARSHA VIDYALAYA PICHUKULI,BOLAGARH,KHORDHA

The candidates are advised to go through the eligibility criteria for the following support staff in the Hostels of the Odisha Adarsha Vidyalaya Pichukuli, Bolagarh, Khordha and they may go for offline application after being satisfied that he/she is eligible for the posts as per stipulated eligibility criteria.

SI No.	Name Of The Support Staff	Number of Support Staff for Girls' Hostel
1	Warden	01
2	Chowkidar-cum-Sweeper	01
3	Head Cook	01
4	Assistant Cook	02
	Total	05

#### 1. Warden:

- (a) Female
- (b) Qualification: B.A/B.Sc. from any recognized University.
- (c) She has to stay in the hostel 24X7
- (d) Age: 30-60 Years as on the date of advertisement.
- (e) Experience: At least 02 years in hostel management.
- (f) Remuneration: Rs. 21,175/- per month (including EPF share of employee & Employer)
- i. The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of the respective district.
- ii. If any in-service teacher of OAV is willing to discharge the duties of a warden in addition to his/her duties, He/she may be paid monthly remuneration of Rs. 3000/- in addition to his/her salary. But He/she must have to stay in the hostel even during the night hours and have to take all responsibilities
- iii. Retired teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

#### 2. Chowkidar-cum-Sweeper:

- (a) Male
- (b) Remuneration: Rs.7500/-per month (including EPF share of employee & Employer)
- (c) Age: 21 to 32 years as on the date of advertisement
- (d) Qualification: He must have passed HSC Examination

#### 3. Head Cook:

- (a) Female..
- (b) She has to stay in the hostel 24X7
- (c) Remuneration: Rs. 9,000/- per month (including EPF share of employee & Employer)
- (d) Age: 30 to 40 years as on the date of advertisement.
- (e) If somebody is trained in cookery, she will be given preference & due weightage.
- (f) Cook herself be perfectly hygienic in her dresses, cooking habits etc.
- (g) The committee staff conduct physical cooking of some items & evaluate the deliciousness/consumption of time preparation if the dishes/ hygienic condition of cooking & select the best.
- (h) The cook must be well conversant to use LPG.

#### 4. Assistant Cook:

- (a) Female.
- (b) She has to stay in the hostel 24X7.
- (c) Remuneration: Rs. 6,750/- per month (including EPF share of employee & Employer)
- (d) Age: 21 to 32 years as on the date of advertisement.
- (e) Maximum 02 number of Assistant Cooks can be engaged in one Hostel.
- (f) Having experience in cooking and other characteristics as specified a bove in 3.

#### **Duration of the engagement:**

On expiry of a year period of engagement, fresh engagement shall be made with a gap at least one working day basing on the satisfactory performance of the employee.

#### Process of Engagement:

- (a) Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the post stated above.
- (b) Qualification for the different post may be taken from the above list.

# APPLICATION FOR THE POST OF WARDEN / HEAD COOK / ASST. COOK / CHOWIKDAR-CUM-SWEEPER IN GIRLS' HOSTEL OF ODISHA ADARSHA VIDYALAYA PICHUKULI, BOLAGARH, KHORDHA

(Fill the application form in block letter)

1. Post Applied for	;	
2. Name of the Applicant		
3. Father's /husband Name	•	
4. Permanent Address:	r	
House/Plot No	Fix a passport siz photographs	ze
Village	:	didentification (discount (dis-
Grampanchayat	:	OLO INGLIFACIONO COMO PALLO
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5. Present Address:		
House/Plot No	:	
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Dist.		
Pin Code		ì
6. Date of Birth: DD/MM/Y	YYY:	
In Words:		
Age as on the date of A	dvertisement: YearsMonthsDays	
7. Aadhar Card No	:	
8. Category applied under	: UR/SEBC/SC/ST	
9. Gender	:	
10. Education Qualification		

SI No.	Exam Passed	Board/University	Year of Passing	Full Marks	Marka Obtained	Percentage
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12. E-mail Id

(Attach authentic document)

- 13. Copy of certificate to be enclosed (Self-Attested) (Please tick the certificate which is enclosed)
  - i. HSC Certificate & Mark Sheet
  - ii. +2 Certificate & Mark Sheet iii. Caste Certificate
  - iv. Aadhar Card
  - v. Residence Certificate
  - vi. Certificate of Experience in Hostel Management
  - vii. Self-Attested passport size photographs

#### **DECLARATION:**

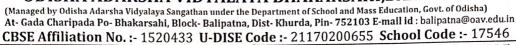
- 1. I do hereby declare that I have gone through the advertisement properly and I am eligible for the post. I am fully aware of the terms and conditions of recruitment and agree to abide them.
- 2. The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me found to be false then my candidature may cancelled/ rejected without assigning and reason thereof.

Date:		
Place:		
Tace.		
	D 11 01	0.1
	Full Signature	of the Applicant



### ଓଡିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ ଭାକରସାହି,ବାଲିପାଟଣା

#### ODISHA ADARSHA VIDYALAYA BHAKARSAHI,BALIPATNA



Letter No.: OAV/BPN/ 257 /2025 Date: 25.08.2025



#### **ADVERTISEMENT**

Applications are invited from deserving candidates for different supporting staffs for Girls' Hostel at Odisha Adarsha Vidyalaya, Bhakarsahi, Balipatna, Khordha as the vacancies mentioned below in the table.

SI No	Name of the Post	Qualification	Age	Remuneration	Vacancy Position for Girls' Hostel
1	Warden	B.A/B.Sc.	30-60 Yrs	Rs. 21,175/-	01
2	Chowkidar-cum-Sweeper	HSC	21-32 Yrs	Rs. 7500/-	01
3	Head Cook	C. J. V. J. J. J.	30-40 Yrs	Rs. 9000/-	01
4	Assistant Cook		21-32 Yrs	Rs. 6750/-	02

Application and other details can be downloaded from the district website (<a href="www.khordha.odisha.gov.in">www.khordha.odisha.gov.in</a>). Interested candidates fulfilling the eligibility criteria may apply by registered Post only (DON'T SUBMIT THE APPLICATION FORMS ON HAND IN THE VIDYALAYA OFFICE OR BY MAIL) to Odisha Adarsha Vidyalaya Bhakarsahi, AT/PO-Bhakarsahi PS- Balipatna, Dist.- Khordha, Pin-752103 by date: 10.9.2025. The incomplete application forms received after due date shall be summarily rejected. The authority will not be responsible for any postal delay. Further the authorities reserve the right to cancel any or all the application without any reason thereof.

By Oder of Collector-cum-Chairman OAVs

Odisha Adarsha Vidyalaya Begunia VKB brdhasahl

Ballpatna, Khordha

# GUIDELINES FOR ENGAGEMENT OF SUPPORT STAFF FOR GIRLS' HOSTEL AT ODISHA ADARSHA VIDYALAYA, BHAKARSAHI, BALIPATNA, KHORDHA

The candidates are advised to go through the eligibility criteria for the following support staff in the Hostel of the Odisha Adarsha Vidyalaya, Bhakarsahi, Balipatna, Khordha and they may go for offline application after being satisfied that he/she is eligible for the posts as per stipulated eligibility criteria.

SI	Name of the Support	Number of Support
No	Staff	Staff for Girls' Hostel
1	Warden	01
2	Chowkidar-cum-Sweeper	01
3	Head Cook	01
4	Assistant Cook	02
Tota	al	05

#### 1. Warden:

- (a) Female
- (b) Qualification: B.A/B.Sc. from any recognized University.
- (c) She has to stay in the hostel 24X7
- (d) Age: 30-60 Years as on the date of advertisement.
- (e) Experience: At least 02 years in hostel management.
- (f) Remuneration: Rs. 21,175/- per month (including EPF share of employee & Employer)
  - i. The preference shall be given to the local candidate preferably from the block area. If not available, then from the other adjacent block of the respective district.
  - ii. If any in-service teacher of OAV is willing to discharge the duties of a warden in addition to his/her duties, He/she may be paid monthly remuneration of Rs. 3000/- in addition to his/her salary. But He/she must have to stay in the hostel even during the night hours and have to take all responsibilities.
  - iii. Retired teachers, if willing and physically & mentally sound within the age limit of 62 years as on the date of the engagement, may be engaged as warden.

#### 2. Chowkidar-cum-Sweeper:

- (a) Male
- (b) Remuneration: Rs.7500/-per month (including EPF share of employee & Employer)
  - (c) Age: 21 to 32 years as on the date of advertisement
  - (d) Qualification: He must have passed HSC Examination

#### 3. Head Cook:

- (a) Female..
- (b) She has to stay in the hostel 24X7
- (c) Remuneration: Rs. 9,000/- per month (including EPF share of employee & Employer)
  - (d) Age: 30 to 40 years as on the date of advertisement.
  - (e) If somebody is trained in cookery, she will be given preference & due weightage.
  - (f) Cook herself be perfectly hygienic in her dresses, cooking habits etc.
- (g) The committee staff conduct physical cooking of some items & evaluate the deliciousness/consumption of time preparation if the dishes/ hygienic condition of cooking & select the best.
  - (h) The cook must be well conversant to use LPG.

#### 4. Assistant Cook:

- (a) Female.
- (b) She has to stay in the hostel 24X7.
- (c) Remuneration: Rs. 6,750/- per month (including EPF share of employee & Employer)
  - (d) Age: 21 to 32 years as on the date of advertisement.
  - (e) Maximum 02 number of Assistant Cooks can be engaged in one Hostel.
- (f) Having experience in cooking and other characteristics as specified above in 3.

#### **Duration of the engagement:**

On expiry of a year period of engagement, fresh engagement shall be made with a gap at least one working day basing on the satisfactory performance of the employee.

#### **Process of Engagement:**

- (a) Preference shall be given to local candidates. If candidates are not available in that locality, then block will be taken as a unit. If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose. No candidates outside of the district should be recruited against the post stated above.
  - (b) Qualification for the different post may be taken from the above list.

# APPLICATION FOR THE POST OF WARDEN / HEAD COOK / ASST. COOK / CHOWIKDAR-CUM-SWEEPER IN GIRLS' HOSTEL OF ODISHA ADARSHA VIDYALAYA, BHAKARSAHI, BALIPATNA KHORDHA

## (Fill the application form in block letter) Apply for Girls' Hostel

1.	Post Applied for	: ,						
2.	Name of the Applicant	· :					Fi	ix a passport siz photographs
3.	Father's /husband Name	:						buotograpus
4.	Permanent Address:		3 2 2					
	House/Plot No	: 4						
	Name of the Village	:					-	
	Name of the G.P	:						
	Name of the Block	:						
	Name of the Police Station	:						
	Name of the Dist.	:						
	Pin Code	:						
5.	Present Address	:	• ′					
	House/Plot No	: "						
	Name of the Village	:						
	Name of the G.P	:						
	Name of the Block	:						
	Name of the Police Station	:						
	Name of the Dist.	· • · · · ·						
	Pin Code	- <b>:</b>						
6.	Date of Birth				(DD/M	IM/YYYY)		
	In Words							
	Age as on the date of Adver	tisement:		Years		Months	D	ays
7.	Aadhar Card No.	: ,						
8.	Category applied under	• •	(UR/	SEBC/S	C/ST)			
9.	Gender	:						

10. Education Qualification

Sl	Exam	Board/University	Year of	Full	Marks	Percentage
No	Passed		Passing	Marks	Obtained	
					1.00 Poly	
						100 mg 10

11. Contact No

:

12. E-mail Id

(Attach authentic document)

- 13. Copy of certificate to be enclosed (Self-Attested) (Please tick the certificate which is enclosed)
  - i. HSC Certificate & Mark Sheet
  - ii. +2 Certificate & Mark Sheet
  - iii. Caste Certificate
  - iv. Aadhar Card
  - v. Residence Certificate
  - vi. Certificate of Experience in Hostel Management
  - vii. Self-Attested passport size photographs

#### **DECLARATION:**

- I do hereby declare that I have gone through the advertisement properly and
  I am eligible for the post. I am fully aware of the terms and conditions of
  recruitment and agree to abide them.
- The above information furnished by me is true to the best of my knowledge and belief. If at any stage any information furnished by me found to be false then my candidature may canceled/ rejected without assigning and reason thereof.

Date:	
Place	