



Office of the District Magistrate & Collector, Subarnapur
(Social Welfare Section)

E-mail: dswosonepur@nic.in

No. 2968 / Date. 22.08.23

ADVERTISEMENT

The advertisement No. 163 dated 17/03/2023 has been cancelled and re-advertise that Utkal Balashram, Subarnapur is intends to engage staffs on Contractual basic under Mission Vatsalya Scheme in Reference to Resolution No: 10102-WCD-CW-MISC-0023-2020 Dt-15.09.2020 W&CD Dept. Govt of Odisha. Applications are invited from eligible candidates through Register/Speed post for the following post initially for a period of eleven months. The post extended or curtailed further by the Management Committee of Utkal Balashram depending on the performance review.

1. Details of contractual staffs to be engage for Utkal Balashram ,Subarnapur.

| SI No | Name of the Post | No. Of Post |
|-------|-----------------------------------------------------|-------------|
| 1 | Counsellor | 1 |
| 2 | Probation Officer/Case Worker/Child Welfare Officer | 1 |
| 3 | One House Father | 1 |
| 4 | Educator/Teacher | 1 |
| 5 | Art & Craft cum Music Teacher | 1 |
| 6 | PT Instructor cum Yoga Teacher | 1 |

2. Minimum Qualification, Remuneration and Experience in respect of the above posts.

| SI No | Name of the Post with gross emoluments per month | No of Post | Nature of Appointment | Eligibility/Qualification | Remuneration |
|-------|--------------------------------------------------|------------|-----------------------|----------------------------------------------------|--------------|
| 1 | Counsellor | 1 | Contractual | Post Graduates, Preferably in Sociology/Psychology | 23,170/- |

| | | | | |
|---|--------------------------------------------------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| | | | (Child Psychology) Social Work or Social Science with Computer Skills. | |
| 2 | Probation Officer/Case Worker/Child Welfare Officer | 1 | Master's Degree in Social Work, Sociology, Anthropology, Psychology or any other related field of Humanities or MBA(HR) or any other Master's Degree and Familiarity with Computer | 23,170/- |
| 3 | One House Father | 1 | Graduate in any discipline. Each CCI shall have at least one science Graduate and at Arts. Graduate preference will be for Home Science, Psychology, Sociology graduates. | 14,564/- |
| 4 | Educator/Teacher | 1 | B.S.C | 10,000/- |
| 5 | Art & Craft cum Music Teacher | 1 | Bachelor in Fine Arts | 10,000/- |
| 6 | PT Instructor cum Yoga Trainer | 1 | B.A B.P. Ed | 10,000/- |

3. General Ability:

In order to be eligible for engagement to the above post, a candidate must satisfy the following conditions also. He/She

- a) Shall be a citizen of India.

b) Shall have good moral Character.

c) Shall be of good health, good physique, active habits and far from any organic defect or bodily deformity (Not applicable in case of persons with disability)

d) Must be able to speak, read and write Odia and have (i) passed a language test in Odia equivalent to Middle School standard of (i) HSC or equivalent examination with Odia as language subject in the final examination of class VIII and above or (it passed a test in Odia in M.E. School standard by the Education Department of the State Government.

e) Shall possess the requisite qualification as shown in above table-2.

4. Age Limit: The required age of candidates as on the first day of the year of the publication of recruitment notice shall be with limit to lower age' 21 years and upper age 45 years.

5. Procedure and Selection:

I. The recruitment shall be on the basis of Career Marking only as per weighted assigned below.

| Sl No | Qualification | Weightage |
|-------|------------------------------------------------------------------------------------------------------|-----------|
| 1 | Secondary | 10 |
| 2 | Higher Secondary | 15 |
| 3 | Graduation | 25 |
| 4 | Post-Graduation | 30 |
| 5 | Any other professional course/Training related to child rights and its protection or MPhil, PHD etc. | 10 |
| 6 | Work Experience | 10 |

II. The merit list shall be drawn up on the basis of weighted percentage of marks obtained in the 6 categories in the table above. In case more than one candidate has equal marks, the candidate with past experience of working in Child Right will be given preference. The decision of the Chairperson of the District Level Selection Committee shall be final in this regard.

6. Method of Engagement:

A. The Selection Committee shall make and recommend the name of 5 candidates for each position in order of preference to the management of the institution for appointment against vacant positions. The candidates scoring the highest marks will be

called for a verification of ce [redacted] prior to issue of appointment order. The Panel will be valid for 1 year from the c [redacted] lization.

B. The Management Committee of Utkal Balashram will be the authority to issue the engagement order to the staff. The management will decide the continuance of service of its staff based on the annual performance appraisal.

7. The posts are purely temporary, Contractual, time bound and coterminous with the scheme or depending on the satisfactory performance whichever is earlier.

8. Documents to be sent along with the application form:

A. Self-attested photocopy of Secondary, HSC, and Graduation, Post Graduation or other professional qualification certificate and mark sheet.

B. One recent self attested colour photograph (3.5x4 size) should be affixed to the application form.

C. Certificate of experience issued from previous employer.

D. Self declaration regarding non-involvement in any criminal activities especially Child related offences.

Eligible candidates may submit their applications complete in every respect by Register/Speed post to the **District Social Welfare Officer, Subarnapur 1st Floor Collectorate, Subarnapur At/Po: Sonapur /Dist: Subarnapur Latest by 5pm on Dt:06.09.2025.** Separate application will be submit for each post quoting the position applied on the application. Any application received after the due date and time will not be taken into consideration. The Chairperson of Selection Committee reserves the right to accept or reject any or all applications or cancel the entire selection process without assigning any reason thereof.

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22/8/25
DM & Collector
Subarnapur

Memo No: 2969

Date: 22.08.25

Copy to Sub-Collector, Sonapur/ Birmaharajpur /DSWO, Subarnapur/ Estt. Section Notice Board
Collectorate, Subarnapur/All BDOs/All CDPOs for information and requested to display in their
notice board for wider publicity.

DM & Collector
Subarnapur

Memo No: 8970

Date: 22.08.21

Copy to DIO, NIC, Subarnapur for kind information and hoist the advertisement in the district
website for wider publicity.

DM & Collector
Subarnapur